

**COUNCILLORS' BULLETIN
18 MAY 2005**

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**South
Cambridgeshire
District Council**

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COMMITTEE MEETINGS FROM: 23 May to 27 May 2005				Contact
Mon 23 May	2 pm	Land Drainage Advisory Group	CANCELLED	
Tue 24 May	2 pm	Arts Development Advisory Group	Swansley Room	Democratic Services
Wed 25 May	12 pm	Lunchtime Seminar: Climate Change (see below)	Council Chamber	Reception
Thu 26 May	2 pm	Annual Council	Council Chamber	Susan May
Fri 27 May	2 pm	Housing Portfolio Holder	Swansley Room	Ian Senior

LUNCHTIME SEMINAR: CLIMATE CHANGE AND HOW IT'S GOING TO AFFECT US

Wednesday 25 May, 12 pm Council Chamber

What does the latest research tell us about climate change? What will be the impact – globally, nationally, regionally and locally? What can we adapt and what is South Cambs doing?

Speaker: Cameron Adams, Strategic Development Officer

To ensure adequate parking and catering arrangements are made, please confirm your attendance with Reception (reception@scambs.gov.uk).

CALL IN ARRANGEMENTS

The Chairman of the Scrutiny and Overview Committee or any five other Councillors may call in any executive decision recorded in this bulletin for review. The Democratic Services Manager must be notified of any call in by **Wednesday 25 May 2005 at 5 pm**. All decisions not called in by this date may be implemented on **Thursday 26 May 2005**.

Any member considering calling in a decision made by Cabinet is requested to contact the Democratic Services Section to determine whether any relevant amendments have been incorporated.

The call in procedure is set out in full in Part 4 of the Council's Constitution, 'Scrutiny and Overview Committee Procedure Rules', paragraph 12.

DECISIONS MADE BY CABINET THURSDAY 12 MAY 2005

Set out below is a summary of the decisions taken at the meeting of the Cabinet held on Thursday, 12 May 2005. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Susan May.

PROCEDURAL ITEMS

1. MINUTES OF PREVIOUS MEETING

The Leader was authorised to sign the Minutes of the meeting held on 14 April 2005 as a correct record, subject to the following amendment:

Direct Labour Organisation Review (Minute 19)

Fourth paragraph, replace first sentence with:

"Given other pressures on the Housing Revenue Account, the DLO's operating deficit needed to be reduced as quickly as possible; however given the DLO tender's over ambitious assumptions, a deficit of £185,000 was included in the 2005/06 budget."

RECOMMENDATIONS TO COUNCIL

2. WINDMILL ESTATE, FULBOURN

RESOLVED to endorse the policy that Council-owned properties on the Windmill

Estate continue to be leased to Nene Housing Society in the short term as they become available following relocation of current tenants (on a temporary or permanent basis) until such time as a redevelopment scheme can be implemented. Any surplus income over expenditure in respect of any Council owned properties is to be reinvested in the estate.

RECOMMEND TO FULL COUNCIL

That once a redevelopment scheme has been approved and planning consent obtained, the properties held on a short term lease, together with any other Council properties that become vacant thereafter and any other land in the Council's ownership within the estate boundary (to be agreed), be disposed of to Nene Housing Society for redevelopment purposes subject to the following conditions:

- (i) that redevelopment will maximise the number of affordable homes to be provided with no more than 30% to be open market housing and,
- (ii) that the Council will only transfer the freehold interest in the land required for the open market dwellings at nil cost and,
- (iii) that the land on which any new affordable dwellings are provided (social rented and shared ownership units) will be leased under a 125 year term to Nene Housing Society at nil cost with the Council retaining the freehold interest. However, an option within the lease will enable Nene Housing Society to acquire the freehold interest at an independent open market valuation that reflects the use of the land ie for affordable housing and,
- (iv) that Nene Housing Society will meet any legal costs and home loss/disturbance payments incurred by the Council in respect of the Windmill estate in 2004/05 and future years and,
- (v) that a value for money scheme can be developed to enable appropriate funding from external sources to be secured,
- (vi) that any new affordable housing is tailored to meet identified housing needs as agreed by the Council,
- (vii) that the Council will be entitled to receive nomination rights of 100% of initial lets and 75% of subsequent lettings of all social rented units provided through refurbished and new build affordable housing on the sites and,
- (viii) that the Council will receive 100% nomination rights in perpetuity to any shared ownership and/or other intermediate tenures provided through refurbished and new build affordable housing on the sites and,
- (ix) that the Council will not seek to use compulsory purchase powers to facilitate the redevelopment and,
- (x) that as far as possible the wishes of all residents (tenants, owner-occupiers and leaseholders) should be accommodated without compromising the wishes of others on the Windmill Estate and,
- (xi) that Nene Housing Society will contribute towards the cost of any additional staffing resources that may need to be identified within Shire Homes to manage the redevelopment scheme.

3. END OF YEAR PERFORMANCE - APRIL 2004 TO MARCH 2005, CORPORATE ACTION PLANS, MILESTONES AND PERFORMANCE INDICATORS

Cabinet

NOTED Note the significant progress made on many corporate actions and milestones to improve corporate capacity and progress on priorities in 2004/05;

AGREED to

(a) Include realistic targets in the 2005 Performance Plan and continue to monitor the following areas to enable ensure progress is achieved:-

- Procurement Strategy
- Waste & Recycling Scheme
- ICT
- Northstowe

(b) Continue to monitor the following priority PIs closely to ensure progress is achieved:-

- BV109a – Major Planning Applications
- BV157 - ESD Delivery

and note that Directors will monitor progress on these and other priority PIs monthly in 2005/06

(c) Reduce the number of milestones in the final quarter, when preparing the 2005 Performance Plan.

4. STRATEGIC RISK MANAGEMENT

Cabinet

APPROVED

(a) The risk scenarios provided at Appendix A, the prioritisation matrix provided at Appendix B and the management action plans provided at Appendix C;

(b) The suggestions made to improve actions taken to embed risk management within the Council:

- Enhance use of risk management implications section in reports to Members
- Change use of mainstreaming risk management section in Service Plans
- Include strategic risks in the Council's Performance Plan

(c) The cascading of risk management down to departments

Cabinet

AGREED

(a) To continue to fight capping this year;

(b) To consider the extent of any cuts to be made in response to any capping decision and when they should be effective;

(c) To use balances to cushion the effect in the current year if capping is imposed;

(d) To consider any accounting treatment changes that might help, such as using capital receipts to fund capital projects, releasing earmarked revenue reserves, subject to a report on detail;

- (e) To freeze any uncommitted CIPs bids pending resolution of capping, and examine other bids for potential savings;
- (f) To require Resources and Staffing Portfolio Holder approval before filling any vacancies, pending the resolution of capping;
- (g) To seek initial legal advice on the potential for judicial review;
- (h) To continue to seek support for the Council's case in challenging capping.

5. DELIVERING EFFICIENCY SAVINGS - UPDATE

By 6 votes to 1, Cabinet

NOTED

- (a) The feedback from the Scrutiny and Overview Committee set out in paragraph 11 and Appendix A to the report;
- (b) The contents of the finalised forward-looking part of the Annual Efficiency Statement, set out in Appendix B to the report; and

AGREED

- (c) that the Leader, in conjunction with the Chief Executive and the Finance and Resources Director, be given delegated authority to finalise the backward-looking part of the Annual Efficiency Statement for 2005/06, in time for the official deadline of 15 June 2005;
- (d) That a meeting between the Information & Customer Services and Resources & Staffing Portfolio Holders and the Chief Executive and the Finance & Resources Director in relation to developing the "front office-back office" approach be held within 1 month.

6. WILLINGHAM - RIGHT OF WAY OVER BRICKHILLS

Cabinet

REFUSED the request for a right of way over Council land at Brickhills, Willingham.

7. TRANSFER OF COUNCIL LAND TO REGISTERED SOCIAL LANDLORDS

RESOLVED to approve the disposal of Council property to Registered Social Landlords by long-term (125 years) ground lease at nil rent rather than freehold free of charge transfer; recognising that some schemes may include a freehold element where necessary.

8. UNCOMMITTED GRANT BALANCES AND OTHER EARMARKED RESERVES OVER TWO YEARS OLD AS AT 31 MARCH 2005

Cabinet

NOTED that the War Memorial grant balance of £9,810 was to be returned to the overall General Fund Reserve; and

RESOLVED that the following uncommitted reserve balances that are over two years old be carried forward into the 2005/06 financial year:

Dual Use Capital Grants (£1,148,295 in total)	£972,195
Heritage Initiatives Grants	£16,800
Historic Buildings Preservation Fund	£152,990
Shopping Car Parks	£29,000

INFORMATION ITEMS

9. QUARTERLY MONITORING REPORT AND PRUDENTIAL INDICATORS

Cabinet **RECEIVED** the report, noting that income in all but one case was lower than expected, but not by a great amount proportionately

STANDING ITEMS

10. MATTERS REFERRED BY SCRUTINY AND OVERVIEW COMMITTEE

In accordance with the recommendations of the Scrutiny and Overview Committee, Cabinet **AGREED**

- (a) That the current Freedom of Information Act process continue, with the Information Management Officer reporting monthly to the Information and Customer Services Portfolio Holder; and that Members talk to either party for updates should they be required;
- (b) That the Information Management Officer's pursuit of funding from the Department of Constitutional Affairs for providing information under the Freedom of Information Act be strongly supported;
- (c) That every report to Council and its committees/constituent bodies, other than regulatory committees, must link to both the Corporate Objectives **and** Corporate Priorities.

11. UPDATES FROM CABINET MEMBERS APPOINTED TO OUTSIDE BODIES

None received

DECISIONS MADE BY THE HOUSING PORTFOLIO HOLDER

Applicant	Decision
Mr P (Reference W/05/021)	Agreed a transfer to alternative accommodation
Mr & Mrs H (Reference E/05/024)	Agreed a transfer to larger accommodation

DECISIONS MADE BY OFFICERS AND REPORTED FOR INFORMATION

Cultural Services Manager

Applicant	Decision and Reasons
Longstowe Village Hall Management Committee	Awarded Community Facility Grant CF04/06 of £400 to construct a disabled access toilet in Longstowe Village Hall in order to ensure the hall meets the requirement of the DDA.

MINUTES OF THE CAMBRIDGE CITY AIRPORT CONSULTATIVE COMMITTEE MEETING
HELD AT CAMBRIDGE CITY AIRPORT ON
THURSDAY 5TH MAY 2005

Present:

Councillor Robert Turner (Chairman)
Mr Terry Holloway, Marshall of Cambridge (Secretary)
Mr Martyn Redmore, Airport Manager, Cambridge Airport
Mr David Buckley, Director Airport & Flight Operations
Mrs Eve Daniel, Fen Ditton Parish Council
Mr Stan Hardwick, Fulbourn Parish Council
Mr T Bonavia, Quy Parish Council
Ms Caroline Hunt, District Councillor
Mr Ken Hart, SCAM (in part)
Mr Duncan Bickley, Aeromega Helicopters
Mr Trevor Lewis, Mid-Anglia School of Flying
Mr Allan Coatesworth, PFA
Mr John Bridge, Chamber of Commerce
Ms Catherine Bland, Romsey Local Residents' Association
Mr Jo Whitehead TEAG
Mr Roger Bourdon, Cherry Hinton & Rathmore Roads Residents' Associations

In Attendance:

Mr Brian Human, Head of Policy & Projects, Cambridge City Council
Susan Walford, Environmental Health Officer, South Cambridgeshire District Council
Mr David Rush, Planning Officer, South Cambridgeshire District Council
Mr Selwyn Anderson, Environmental Protection Manager, Cambridge City Council
Mr Jonathan Barker, Marshall of Cambridge

Item 1 – Introductory Remarks by the Chairman

- 1.1 The Chairman welcomed all members of the Cambridge City Airport Consultative Committee to the meeting and apologised that circumstances had dictated it was being held on Election Day. Because of this, he anticipated it would be a fairly brief meeting. The customary introductions were made.
- 1.2 The Chairman expressed his tribute to the Secretary of the Cambridge City Airport Consultative Committee for his work on behalf of the Committee and to express, on behalf of the Committee, sincere condolences and sympathy on the recent death of his son, Robin.
- 1.3 The Chairman congratulated Sir Arthur Marshall on the achievement of his 101st birthday in December and on receiving from the Cambridge Evening News, a Lifetime of Achievement Award.

Item 2 – Apologies for Absence

- 2.1 Apologies for absence were received from:

Gill Hinks, Colin Shaw, Robin Ladds, Guy Mills, Iain Coleman, Rosanne Tempest-Holt, Malcolm Chisholm and David Kynaston. Apologies were also noted that Mr Ken Hart would arrive at the meeting slightly late.
- 2.2 The Secretary had previously been tasked with maintaining an on-going register of attendance by members of the Cambridge City Airport Consultative Committee. A copy of this register showing details of the last four meetings is attached.

Item 3 – Minutes of the last Meeting

- 3.1 The Minutes of the last meeting held on Thursday 2nd September 2004 were agreed and were formally adopted.

Item 4 – Matters Arising from the last Meeting

- 4.1 There were no matters arising from the last meeting.

Item 5 – Terms of Reference

- 5.1 The Chairman reminded Committee Members that a small Working Group comprising Councillor Robert Turner, Councillor Caroline Hunt, Mr John Bridge, Mr Ken Hart, Mr Allan Coatsworth, Mrs Catherine Bland and Mr Terry Holloway had been convened to review the Terms of Reference for the Cambridge City Airport Consultative Committee. This meeting met on the 27th October 2004 and had prepared amendments to the Terms of Reference.
- 5.2 Notes of the Working Group held on 27th October 2004 and the proposed amendments to the Cambridge City Airport Consultative Committee had been circulated with the Agenda.
- 5.3 The proposed amendments were agreed and the attached Terms of Reference were formally adopted. (Secretary's note: a copy of the new Terms of Reference is attached).

Item 6 –Report from the Cambridge City Airport Director

- 6.1 The Airport Director reported that, during the last six months period, movements had been slightly down, mainly due to poor weather which had reduced the number of training days available to the Aero Clubs.
- 6.2 The Jersey flights had recommenced for 2005 and the Airport continued to receive a number of regular charter flights. Military use of the airfield and airport operations by Marshall Aerospace, following maintenance, remained roughly the same as previously.
- 6.3 The Airport Director reported that some runway repairs would be carried out during the next month or so. He confirmed that there would be no night work and said that no disturbance to local people was anticipated. The repairs to taxiway C, reported at the previous meeting, were currently under way.
- 6.4 It was noted that Duxford was holding the first of their air shows during the weekend of 7th/8th May and this would involve some extra movements by military jet aircraft which may cause some disturbance.
- 6.5 It was noted that a young entrepreneur was hoping to set up an Oxford/Cambridge commuter airline called Alpha 1. However, the introduction of this flight which would involve 10 flights each week using small eight seater aircraft had been postponed until the airline's booking system could be organised. It was noted that these flights would be during the morning and late afternoon and that they would not significantly increase the number of movements at the Airport overall.

Item 7 – Flight Evaluation Unit Report

- 7.1 Mr David Buckley presented the Flight Evaluation Report and Analysis on behalf of Ms Glynis King who was unwell. A copy of this is attached.

- 7.2 The Chairman was delighted to note a reduction in the number of recent noise complaints, and that the trend showed a continuing reductions. However, he noted that normally there was an increase in complaints during the summer period. .
- 7.3 It was noted that aircraft are generally getting quieter, and Mr Jo Whitehead on behalf of TEAG and the Flight Path Association commented that the reduction in complaints represented an improvement in “noise control.”
- 7.4 It was noted that regular checks were made to ensure the automated telephone system was working properly. It was confirmed that the protocol was to try and deal with complaints personally during normal office hours. .
- 7.5 It was noted that no complaints about aircraft noise had been made to the Local Authorities during the last six month period.

Item 8 – Any Other Business

- 8.1 The Chairman referred to reports in the local media about the possibility of Cambridge City Airport relocating, and read out to the Committee a statement which had been prepared by Mr Michael Marshall, the Chairman and Chief Executive of Marshall of Cambridge (Holdings) Limited on 23rd September 2004. He then invited Mr Jonathan Barker, the Marshall of Cambridge (Holdings) Limited Company Secretary who has responsibility for property matters to update the Committee on the possible relocation of Cambridge City Airport.
- 8.1.1 Mr Barker said that the Company was having discussions with various organisations as a result of a request from the Local Authorities to consider relocating some of its activities in order to release land for housing. He said that all along, the Company position had been that the Company would be willing to make its land available for housing if a suitable relocation site could be found which would meet the needs of its business, its employees and its customers.
- 8.1.2 Mr Barker said that progress was being made with a view to relocating the Marshall SV and part of the Marshall Motor Group business to Swavesey which would permit about 1500 new houses to be built on land to the north of the Newmarket Road. He added that between 1000 and 1500 houses could be built to the north of Cherry Hinton without affecting the airport.
- 8.1.3 It was noted that studies into potential alternative sites were underway, and that the Company continued to take part in discussion with interested parties, which included the United States Air Force, the Ministry of Defence, Defence Estates, Cambridgeshire Horizons and Local Councils. The present four locations being studied were Alconbury, Mildenhall, Waterbeach and Wyton. He added that a number of issues revolved around planning, ownership of the land and suitability of the locations for the Marshall Aerospace business and was unable to say when a decision would be made as to whether the Marshall Aerospace business would move or not. However, he confirmed that, whether or not, the Company’s aircraft related businesses moved, it was the intention for Marshall of Cambridge, to remain as Marshall of Cambridge and for significant employment of in excess of 1000 people to remain in Cambridge. His view was that the Airport would remain in Cambridge for some years to come in any event.
- 8.1.4 It was noted that a number of local Councils which particularly included Fen Ditton Parish Council, Fulbourn Parish Council and Quy Parish Council were eager for the airfield to remain at its present location.

- 8.1.5 In response to a question it was noted that it was too early to consider what might happen to individual Airport tenants if the Airport were to relocate elsewhere, as this would depend on the location selected.
- 8.1.6 Mr Jo Whitehead, on behalf of the Flight Path Association, commented that a number of local people were fearful of house building on a grand scale in this area because of the environmental impact and added that, in many people's minds, concerns about Airport operations had reduced. He also added that there was wide appreciation that the Company provided a quality of employment which was important for the region.
- 8.1.7 Mr John Bridge, on behalf of the Chamber of Commerce, also referring to the quality of jobs provided and commented that it was unfortunate that Marshall of Cambridge had received poor publicity in the media, in connection with speculative reporting about a move to Duxford. He offered the view that the situation was being driven by regional issues and said that all needed to be sensitive to bad PR on the Company which was not of the Company's making.
- 8.1.8 In response to a question, Mr Barker confirmed that there was an option to stay on the present site, and confirmed that the Company would only move if a suitable alternative site could be found. It was noted that, if the Airport did remain, there might be some minor expansion of its aircraft activities, but this was likely to be balanced by aircraft becoming more efficient and therefore reducing air pollution and noise.
- 8.1.9 Mr Brian Human, on behalf of Cambridge City Council, said that the Council was working closely with Marshall on the relocation issues, and that they recognised the potential benefits to all of a move. However, he confirmed that the Council was not wishing to push the Company into something which was unacceptable to them.

8.2 In response to a question, Mr Brian Human confirmed that he had nothing further to add about the Public Safety Zone which was discussed at the last meeting. It was noted that Catherine Bland had asked for the figures in connection with the Public Safety Zone, which she still required. (Secretary's note: Mr Brian Human sent these to Catherine Bland later on the 5th May).

8.3. The Secretary confirmed that where desired, all papers could be sent out electronically. It was noted that all papers in connection with Cambridge City Airport Consultative Committee Meetings were placed on the Airport's website.

8.4. Membership. (Secretary's note: An up to date list of the Cambridge City Airport Consultative Committee Membership is attached.

9. Arrangements for next meeting

The next meeting of the Cambridge City Airport Consultative Committee will be held on Wednesday 14th September 2005.